

FINANCIAL LEADERSHIP TEAM MINUTES 10/19/19

Present: Dale Fixsen, Ann Ivester, Don Link, Bonnie Orrison and Bonnie Personett

Absent: Marion Hemerly

We opened the meeting at 10:02 AM with prayer and affirmations.

TREASURER'S SUMMARY

YTD through September: Pledges: \$121,845 Offering: \$15,791 Total: \$137,636

BUDGET VS ACTUAL

The September and YTD Budget vs. Actual reports were reviewed and approved. The Dedicated Accounts report was reviewed and approved. The Balance Sheet and Investment report have corrections that need to be made before they can be approved and forwarded to Council.

OUTREACH

We approved 3rd Qtr Outreach funds of \$6,000 plus \$500 carryover from 1st Qtr for Environment.

2020 EXPENSE BUDGET

Adjustments were made in various categories to reflect input from LTs. FLT recommends that we continue to supplement Agape expenses from the budget for 2020 with Mission/Scholarship funds available for the future.

RECORDS MANAGEMENT

Bonnie O reported that the financial records from 2011 have been reviewed, unneeded files shredded and those saved properly filed.

INSURANCE

The bills have just been received. Dale will follow up with Tim Gillen.

QUICK BOOKS

We agreed to accept the new terms of the plan with the same number of users.

PARKING LOT

- Ann will be accountable for the QB reports she sends out
- Use of the FLT file cabinet
- Secure password "vault" online for FLT password
- Written procedures for all FLT tasks

- P&P revisions for Outreach, Scholarship, Investment

NEXT MEETING: November 9th at 10:00 AM at Ann's.

The meeting was adjourned at 12:15 PM.

Treasurer's Summary
As of September 30, 2019

Updated 10/22/19

Operating Funds	
Total Bank Accounts	\$235,200
Advanced Rent Deposits	(\$22,640)
Reserved for Dedicated Accounts	(\$47,119)
Reserved for Seeking Refuge Housing	(\$10,200)
Pre-Paid Pledge	(\$24,701)
Available Balance	\$130,540
Restricted Investments	\$131,916
Loan Repayments Due to KC	
Emergency Loans	\$0
Help End Homelessness	\$12,500
Total	\$12,500

Dedicated Accounts

Agape	\$5,430
Capital Improvement Reserves	\$8,121
Cold Weather Shelter	\$300
Investment Cash	\$3,800
LiftUp! And Brick Sales	\$329
Outreach Reserves	\$6,589
Seeking Refuge	\$1,129
Rt. 1 - DRC	\$748
Sacred Garden	\$19,673
Youth	\$1,000

Outreach Funds Paid Out thru Sep 2019 = \$29,500
For Q4, 2018 and Q1-Q2, 2019

**Budget vs. Actual
Jan - Sep 2019**

Operating Budget	Actual	Budget	Difference
Income			
Pledges	\$121,845	\$119,700	\$2,145
Offering	\$15,791	\$15,750	\$41
Rental Sales	\$30,100	\$28,525	\$1,575
Rental Expenses	(\$10,237)	(\$11,655)	(\$1,418)
Net Rental Income	\$19,863	\$16,870	\$2,993
Other	\$463	\$225	\$238
2018 Prorated Carryover	\$17,370	\$17,370	\$0
Total Income	\$175,332	\$169,915	\$5,417
Expenses			
Building & Grounds	\$38,997	\$34,246	\$4,751
Finance	\$35,928	\$35,548	\$380
Human Resources	\$67,964	\$70,162	(\$2,198)
Worship	\$5,913	\$6,165	(\$252)
Spiritual Enrichment	\$2,747	\$5,046	(\$2,299)
Council	\$4,090	\$8,855	(\$4,765)
Community Life	\$7,680	\$7,800	(\$120)
Office	\$1,214	\$2,550	(\$1,336)
Total Expenses	\$164,533	\$170,372	(\$5,839)
Net Income	\$10,799	(\$457)	\$11,256

Kittamaquondi Community Inc.

BUDGET VS. ACTUALS: FY2019 - FY19 P&L

January - September, 2019

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Income			
4000-Budgeted Income			
4100 Pledges	121,845	119,700	2,145
4200 Offering	15,791	15,750	41
4300 Rental			
4305 Rental Income	30,100	28,525	1,575
4310 Rental Advertising	-2,185	-1,485	-700
4315 Rental Coordinator	-2,925	-2,925	0
4316 Rental Coordinator II	-2,085	-2,025	-60
4318 Rental Assistant Coordinator		-1,375	1,375
4320 Rental Cleaning	-1,800	-2,700	900
4325 Rental Carpet Cleaning	-1,000	-720	-280
4326 Liquor Insurance		0	0
4328 Rental Accountant	-242	-425	183
Total 4300 Rental	19,863	16,870	2,993
4400 Other			
4500 Interest Earned			
4520 B of A Money Mkt	2	9	-7
4560 Schwab Fund	460	216	244
Total 4500 Interest Earned	463	225	238
Total 4400 Other	463	225	238
4800 Carry Forwd Frm Prior Year	17,370	17,370	0
Total 4000-Budgeted Income	175,332	169,915	5,417
Total Income	\$175,332	\$169,915	\$5,417
GROSS PROFIT	\$175,332	\$169,915	\$5,417
Expenses			
6000-Budgeted Expenses			
6010 Building & Grounds			
6015 Capital Improvement Fund	9,000	9,000	0
6022 Insurance			
6023 Commercial Package Ins	-7	0	-7
6024 Commercial Umbrella Ins		0	0
Total 6022 Insurance	-7	0	-7
6030 Maintenance Under \$500	1,214	1,125	89
6031 Barn Work Day	620	500	120
6040 Regular Maintenance			
6045 Contract Cleaning	2,250	1,935	315
6046 Fire Extnshrs/Smk Alarm	123	0	123
6047 HVAC Maintenance	1,510	1,485	25
6048 Grounds/Lawn/P.L. Maintena	1,470	1,305	165
6049 Sacred Garden Maintenance	2,430	2,430	0
6061 Snow Removal	3,500	2,400	1,100

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
6062 Trash Removal	1,439	1,395	44
Total 6040 Regular Maintenance	12,723	10,950	1,773
6060 Supplies For Building	1,149	1,080	69
6070 Utilities			
6072 Electricity	5,293	5,434	-141
6073 Elevator Maintenance	6,202	3,118	3,084
6078 Water & Sewer	261	739	-478
6079 Telephone	2,041	1,800	241
Total 6070 Utilities	13,797	11,091	2,706
6080 Rolling Ridge Account	500	500	0
Total 6010 Building & Grounds	38,997	34,246	4,751
6110 Finance			
6113 Accounting Clerk	7,200	7,200	0
6120 Banking Fees			
6121 Check Order Fee	45	75	-30
6123 Deposit Scanner	135	175	-40
6124 Other Fees		18	-18
Total 6120 Banking Fees	180	268	-88
6134 Software & Support	570	540	30
6139 Agape Outreach	450	450	0
6140 Outreach			
6180 Outreach Fund	27,527	27,090	437
Total 6140 Outreach	27,527	27,090	437
Total 6110 Finance	35,928	35,548	380
6210 Human Resources			
6215 Payroll Tax Expen	763	760	3
6220 Social Hour Assistant	1,075	1,635	-560
6225 Custodian	638	855	-218
6235 Office Administrator	6,204	6,750	-546
6250 Enabling Minister			
6251 EM Salary, Housing & SS Of			
6252 EM Salary	14,250	14,247	3
6253 EM Housing	36,750	36,747	3
Total 6251 EM Salary, Housing & SS Of	51,000	50,994	6
6256 EM Retirement Fund	7,125	7,125	0
6262 EM Professional Developmen	500	1,485	-985
Total 6250 Enabling Minister	58,625	59,604	-979
6275 Workers Comp Ins		0	0
6280 Background Checking Fees	336	225	111
6290 Bank P/R Fee	324	333	-9
Total 6210 Human Resources	67,964	70,162	-2,198
6410 Worship			
6052 Piano Tuning	200	200	0
6415 Aids & Supplies	779	990	-211
6420 Jubilee Worship	664	250	414
6430 Speaker/Consultant		0	0
6435 Music	4,270	4,725	-455

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Total 6410 Worship	5,913	6,165	-252
6460 Spiritual Enrichment			
6465 Classes-Events	276	486	-210
6466 Jubilee Lenten Retreat		500	-500
6470 Child Care/Aide	1,120	1,350	-230
6472 Sunday School Supplies	36	450	-414
6475 Sunday School Teacher	1,215	1,530	-315
6480 Youth Services	99	730	-631
Total 6460 Spiritual Enrichment	2,747	5,046	-2,299
6510 Council			
6511 Council Expenses	748	1,485	-737
6512 Emergency Funds		360	-360
6513 Jubilee Visioning		2,000	-2,000
6514 Jubilee Programs	3,302	3,500	-199
6516 - Records Management	40	360	-320
6517 Great Ideas		750	-750
6518 Retreat Expenses		400	-400
Total 6510 Council	4,090	8,855	-4,765
6530 Community Life			
6531 Seed CARE and FOCUS Groups		135	-135
6532 Vitality & Diversity	100	675	-575
6560 Coffee, Tea(Hospity) Suppli	273	900	-627
6570 Events			
6572 Jubilee Community Events	6,737	5,000	1,737
6577 Seder	-177	250	-427
6579 Parties/Picnics	152	225	-73
Total 6570 Events	6,712	5,475	1,237
6580 KC Email & IT Assistance	135	390	-255
6590 Website-Church	460	225	235
Total 6530 Community Life	7,680	7,800	-120
6610 Office			
6635 Computer & Software	72	1,000	-928
6640 Postage	55	100	-45
6645 Supplies	144	225	-81
6647 Cartridges & Printing	943	600	343
6650 IT Support for Office		625	-625
Total 6610 Office	1,214	2,550	-1,336
Total 6000-Budgeted Expenses	164,532	170,372	-5,840
Total Expenses	\$164,532	\$170,372	\$ -5,840
NET OPERATING INCOME	\$10,800	\$ -457	\$11,257
NET INCOME	\$10,800	\$ -457	\$11,257

Kittamaquondi Community Inc.

BUDGET VS. ACTUALS: FY2019 - FY19 P&L

September 2019

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Income			
4000-Budgeted Income			
4100 Pledges	8,953	13,300	-4,347
4200 Offering	1,370	1,750	-380
4300 Rental			
4305 Rental Income	7,950	7,750	200
4310 Rental Advertising	-167	-165	-2
4315 Rental Coordinator	-325	-325	0
4316 Rental Coordinator II	-225	-225	0
4318 Rental Assistant Coordinator		-100	100
4320 Rental Cleaning	-600	-300	-300
4325 Rental Carpet Cleaning	-300	-80	-220
4326 Liquor Insurance		0	0
4328 Rental Accountant	-55	-100	45
Total 4300 Rental	6,278	6,455	-177
4400 Other			
4500 Interest Earned			
4520 B of A Money Mkt	0	1	-1
4560 Schwab Fund	33	24	9
Total 4500 Interest Earned	33	25	8
Total 4400 Other	33	25	8
4800 Carry Forwd Frm Prior Year	1,930	1,930	0
Total 4000-Budgeted Income	18,564	23,460	-4,896
Total Income	\$18,564	\$23,460	\$ -4,896
GROSS PROFIT	\$18,564	\$23,460	\$ -4,896
Expenses			
6000-Budgeted Expenses			
6010 Building & Grounds			
6015 Capital Improvement Fund	1,000	1,000	0
6022 Insurance			
6023 Commercial Package Ins		0	0
6024 Commercial Umbrella Ins		0	0
Total 6022 Insurance		0	0
6030 Maintenance Under \$500		125	-125
6031 Barn Work Day		100	-100
6040 Regular Maintenance			
6045 Contract Cleaning	150	215	-65
6046 Fire Extnghshrs/Smk Alarm	123	0	123
6047 HVAC Maintenance	403	165	238
6048 Grounds/Lawn/P.L. Maintena	350	145	205
6049 Sacred Garden Maintenance	270	270	0
6061 Snow Removal		0	0

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
6062 Trash Removal	159	155	4
Total 6040 Regular Maintenance	1,456	950	506
6060 Supplies For Building	326	120	206
6070 Utilities			
6072 Electricity	369	368	1
6073 Elevator Maintenance	1,507	0	1,507
6078 Water & Sewer		0	0
6079 Telephone	188	200	-12
Total 6070 Utilities	2,064	568	1,496
6080 Rolling Ridge Account		0	0
Total 6010 Building & Grounds	4,846	2,863	1,983
6110 Finance			
6113 Accounting Clerk	800	800	0
6120 Banking Fees			
6121 Check Order Fee	45	0	45
6123 Deposit Scanner	15	25	-10
6124 Other Fees		2	-2
Total 6120 Banking Fees	60	27	33
6134 Software & Support	70	60	10
6139 Agape Outreach	50	50	0
6140 Outreach			
6180 Outreach Fund	2,065	3,010	-945
Total 6140 Outreach	2,065	3,010	-945
Total 6110 Finance	3,045	3,947	-902
6210 Human Resources			
6215 Payroll Tax Expen	67	80	-13
6220 Social Hour Assistant		205	-205
6225 Custodian	75	95	-20
6235 Office Administrator	506	750	-244
6250 Enabling Minister			
6251 EM Salary, Housing & SS Of			
6252 EM Salary	1,583	1,583	0
6253 EM Housing	4,083	4,083	0
Total 6251 EM Salary, Housing & SS Of	5,667	5,666	1
6256 EM Retirement Fund	2,375	2,375	0
6262 EM Professional Developmen		165	-165
Total 6250 Enabling Minister	8,042	8,206	-164
6275 Workers Comp Ins		0	0
6280 Background Checking Fees	148	25	123
6290 Bank P/R Fee	36	37	-1
Total 6210 Human Resources	8,873	9,398	-525
6410 Worship			
6052 Piano Tuning		0	0
6415 Aids & Supplies	290	110	180
6420 Jubilee Worship		0	0
6430 Speaker/Consultant		0	0
6435 Music	250	525	-275

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Total 6410 Worship	540	635	-95
6460 Spiritual Enrichment			
6465 Classes-Events		54	-54
6466 Jubilee Lenten Retreat		0	0
6470 Child Care/Aide	140	150	-10
6472 Sunday School Supplies		50	-50
6475 Sunday School Teacher	120	170	-50
6480 Youth Services		80	-80
Total 6460 Spiritual Enrichment	260	504	-244
6510 Council			
6511 Council Expenses		165	-165
6512 Emergency Funds		40	-40
6513 Jubilee Visioning		2,000	-2,000
6514 Jubilee Programs		0	0
6516 - Records Management		40	-40
6517 Great Ideas		0	0
6518 Retreat Expenses		400	-400
Total 6510 Council		2,645	-2,645
6530 Community Life			
6531 Seed CARE and FOCUS Groups		45	-45
6532 Vitality & Diversity		75	-75
6560 Coffee, Tea(Hospity) Suppli		100	-100
6570 Events			
6572 Jubilee Community Events		0	0
6577 Seder		0	0
6579 Parties/Picnics		25	-25
Total 6570 Events		25	-25
6580 KC Email & IT Assistance	18	65	-47
6590 Website-Church	320	25	295
Total 6530 Community Life	338	335	3
6610 Office			
6635 Computer & Software		0	0
6640 Postage		0	0
6645 Supplies	8	25	-17
6647 Cartridges & Printing		0	0
6650 IT Support for Office		125	-125
Total 6610 Office	8	150	-142
Total 6000-Budgeted Expenses	17,911	20,477	-2,566
Total Expenses	\$17,911	\$20,477	\$ -2,566
NET OPERATING INCOME	\$653	\$2,983	\$ -2,330
NET INCOME	\$653	\$2,983	\$ -2,330

Kittamaquondi Community Inc.

BALANCE SHEET

As of September 30, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1100 Operating Funds	
1110 KC BOA Checking - #8053	9,855.55
1120 KC BOA Payroll Ckg - #4980	1,617.97
1130 KC BOA Money Market - #9675	10,987.03
1160 Schwab Fund	212,739.77
Total 1100 Operating Funds	235,200.32
Total Bank Accounts	\$235,200.32
Other Current Assets	
1280 Prepaid Pledge	-24,701.11
1400 Restricted Investment Fund	
1440 T. Rowe Price Fund	131,915.96
Total 1400 Restricted Investment Fund	131,915.96
1470 Restricted Loans	
Help End Homelessness HC, Inc	12,500.00
Total 1470 Restricted Loans	12,500.00
Total Other Current Assets	\$119,714.85
Total Current Assets	\$354,915.17
TOTAL ASSETS	\$354,915.17
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100 ***Payroll Liabilities-Employee	114.12
2150 S. R. Housing Savings	10,200.00
2300 Payroll Liabilities-Employer	59.36
2400 Accounts Payable	
2460 Advanced Rent Deposits	22,640.00
Total 2400 Accounts Payable	22,640.00
Total Other Current Liabilities	\$33,013.48
Total Current Liabilities	\$33,013.48
Long-Term Liabilities	
2800 Long Term Loans	
2830 Elevator Loan from Operating Acct	
2834 Elevator Loan	50,000.00
2836 Elevator Loan Repayment	-50,000.00
Total 2830 Elevator Loan from Operating Acct	0.00
2840 HCC Scholarship	25,000.00
2890 HCC Scholarship Paid	-25,000.00
Total 2840 HCC Scholarship	0.00

	TOTAL
Total 2800 Long Term Loans	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$33,013.48
Equity	
3800 Surplus Funds from PY	34,450.98
3900 3900-Retained Earnings	217,865.41
Net Income	69,585.30
Total Equity	\$321,901.69
TOTAL LIABILITIES AND EQUITY	\$354,915.17

Kittamaqundi Community Inc.

DEDICATED INCOME & EXPENSE

January - September, 2019

	AGAPE	B&G CAPITAL	CWS	INVEST CASH	LIFTUP/BRICK SALES	OUTREACH	REFUGE	RT. 1 - DRC	SACRED GARDEN	YOUTH	TOTAL
Income											
5000-Dedicated Income	12,588.14	18,959.38	300.43	7,496.47	2,952.97	36,089.39	1,403.84	962.36	26,338.84	1,000.00	\$108,091.82
Total Income	\$12,588.14	\$18,959.38	\$300.43	\$7,496.47	\$2,952.97	\$36,089.39	\$1,403.84	\$962.36	\$26,338.84	\$1,000.00	\$108,091.82
GROSS PROFIT	\$12,588.14	\$18,959.38	\$300.43	\$7,496.47	\$2,952.97	\$36,089.39	\$1,403.84	\$962.36	\$26,338.84	\$1,000.00	\$108,091.82
Expenses											
7000-Dedicated Expenses	7,157.95	10,838.00		3,696.00	2,623.50	29,500.00	275.24	214.61	6,665.49		\$60,970.79
Total Expenses	\$7,157.95	\$10,838.00	\$0.00	\$3,696.00	\$2,623.50	\$29,500.00	\$275.24	\$214.61	\$6,665.49	\$0.00	\$60,970.79
NET OPERATING INCOME	\$5,430.19	\$8,121.38	\$300.43	\$3,800.47	\$329.47	\$6,589.39	\$1,128.60	\$747.75	\$19,673.35	\$1,000.00	\$47,121.03
NET INCOME	\$5,430.19	\$8,121.38	\$300.43	\$3,800.47	\$329.47	\$6,589.39	\$1,128.60	\$747.75	\$19,673.35	\$1,000.00	\$47,121.03

Kittamaqundi Community Inc.

RESTRICTED INVESTMENT ACTIVITY

July - September, 2019

DATE	NAME	MEMO/DESCRIPTION	AMOUNT
8000 Restricted Investment			
8002 Investments			
8004 Interest Earned			
8040 T. Rowe Price Fund			
09/30/2019		Income	635.94
Total for 8040 T. Rowe Price Fund			\$635.94
Total for 8004 Interest Earned			\$635.94
8250 Investment Mark to Market			
8290 T Rowe Price Fund			
09/30/2019		Mark to Market	-359.12
Total for 8290 T Rowe Price Fund			\$ -359.12
Total for 8250 Investment Mark to Market			\$ -359.12
Total for 8002 Investments			\$276.82
Total for 8000 Restricted Investment			\$276.82
TOTAL			\$276.82

OUTREACH GIVING 2nd QUARTER 2019
HUNGER is this year's Focus Category.

Shelter: 10 % GL#7175

Mennonite Disaster Relief \$500.00
(for Puerto Rico)
583 Airport Rd
Lititz, PA 17543

Habitat for Humanity International \$200.00
322 West Lamar Street
Americus, Georgia 31709-3543

Hunger: 40% GL#7160

Action Against Hunger \$933.00
One Whitehall Street, 2nd FL
New York, NY 10004

Convoy of Hope \$933.00
P.O. Box 1125
Springfield, MO 65801

Our Daily Bread \$934.00
c/o Catholic Relief Services
725 Fallsway
Baltimore, MD 21201

Peace 10% GL#7170

FIRN \$233.00
5999 Harper's Farm Road, #200E
Columbia, MD 21044

ACLU Foundation \$233.00
Gift Processing Department
125 Broad Street, 18th Floor
New York, NY 10004

International Rescue Committee \$234.00
P.O. Box 6068
Albert Lea, MN 56007-9847

Family 10% GL#7150

Sleep in Heavenly Peace \$233.00
9556 Wandering Way
Columbia, MD 21045

Catholic Legal Immigration Network \$233.00
8757 Georgia Avenue, Suite 850
Silver Spring, MD 20910

National Immigration Law Center \$234.00
P.O. Box 34573
Washington, DC 20043

Health 10% GL#7155

Patient Services, Inc. \$233.00
P.O. Box 5930
Midlothian, VA 23112

American Foundation for Suicide \$233.00
Prevention Partnership
120 Wall Street, 29th Floor
New York, NY 10005

Student Homelessness Initiative \$234.00
Partnership
P.O. Box 1629
Frederick, MD 21702

Environment: 10% GL#7145

Chesapeake Climate Action Network \$234.00
6930 Carroll Avenue, #720
Takoma Park, MD 20912

Food and Water Watch \$233.00
1616 P Street, NW, #300
Washington, DC 20036

Interfaith Power and Light \$233.00
100 Allison St., NW
Washington, DC 20011

Other: 10% GL#7165

American Indian College Fund \$233.00
8333 Greenwood Blvd., #120
Denver, CO 80221

Community Action Council \$233.00
9820 Patuxent Woods Drive
Columbia, MD 21046

Palestinian Children's Relief Fund PO Box 1926 Kent, OH 44240	\$234.00
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TOTAL AVAILABLE	\$7,000.00
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TOTAL DISBURSED	<u>\$7,000.00</u>
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Checks dated: _____

Kittamaqundi Community Inc.
Draft 2020 Expense Budget
For Council

As of 10/22/19, 5:11 PM

	2019 Budget	2019 Budget less Jubilee	2020 Budget
Income			
4000-Budgeted Income			
4300 Rental			
4305 Rental Income	\$45,000	\$45,000	\$47,400
4310 Rental Advertising	(\$2,000)	(\$2,000)	(\$2,500)
4315 Rental Coordinator	(\$3,900)	(\$3,900)	(\$3,900)
4316 Rental Coordinator II	(\$2,700)	(\$2,700)	(\$2,700)
4318 Rental Assistant Coordinator	(\$2,400)	(\$2,400)	(\$2,600)
4320 Rental Cleaning	(\$3,600)	(\$3,600)	(\$3,600)
4325 Rental Carpet Cleaning	(\$1,000)	(\$1,000)	(\$1,400)
4326 Liquor Insurance	(\$900)	(\$900)	(\$950)
4328 Rental Accountant	(\$900)	(\$900)	(\$1,200)
Total 4300 Rental	\$27,600	\$27,600	\$28,550
Expenses			
6000-Budgeted Expenses			
6010 Building & Grounds			
6015 Capital Improvement Fund	\$12,000	\$12,000	\$12,000
6022 Insurance			
6023 Commercial Package Ins	\$4,900	\$4,900	\$5,200
6024 Commercial Umbrella Ins	\$800	\$800	\$850
Total 6022 Insurance	\$5,700	\$5,700	\$6,050
6030 Maintenance Under \$500	\$1,500	\$1,500	\$1,500
xxxx Sound System			\$200
6031 Barn Work Day	\$500	\$500	\$500
6040 Regular Maintenance			
6045 Contract Cleaning	\$2,600	\$2,600	\$2,600
6046 Fire Extngrshrs/Smk Alarm	\$100	\$100	\$100
6047 HVAC Maintenance	\$2,000	\$2,000	\$2,000
6048 Grounds/Lawn/P.L. Maintena	\$1,750	\$1,750	\$1,750
6049 Sacred Garden Maintenance	\$3,250	\$3,250	\$3,250
6061 Snow Removal	\$3,000	\$3,000	\$4,000
6062 Trash Removal	\$1,850	\$1,850	\$1,850
Total 6040 Regular Maintenance	\$14,550	\$14,550	\$15,550
6060 Supplies For Building	\$1,450	\$1,450	\$1,450
6070 Utilities			
6072 Electricity	\$7,000	\$7,000	\$7,000
6073 Elevator Maintenance	\$4,500	\$4,500	\$4,700
6078 Water & Sewer	\$1,000	\$1,000	\$500
6079 Telephone	\$2,500	\$2,500	\$3,000
Total 6070 Utilities	\$15,000	\$15,000	\$15,200
6080 Rolling Ridge Account	\$500	\$500	\$500
Total 6010 Building & Grounds	\$51,200	\$51,200	\$52,750
6110 Finance			
6113 Accounting Clerk	\$9,600	\$9,600	\$9,600
6120 Banking Fees			
6121 Check Order Fee	\$75	\$75	\$75
6123 Deposit Scanner	\$250	\$250	\$180
6124 Other Fees	\$25	\$25	\$25
Total 6120 Banking Fees	\$350	\$350	\$280
6134 Software & Support	\$750	\$750	\$840
6139 Agape Outreach	\$600	\$600	\$600
6140 Outreach			
6180 Outreach Fund	\$36,200	\$36,200	\$36,200
Total 6140 Outreach	\$36,200	\$36,200	\$36,200
Total 6110 Finance	\$47,500	\$47,500	\$47,520
6210 Human Resources			
6215 Payroll Tax Expen	\$1,000	\$1,000	\$1,000
6220 Social Hour Assistant	\$2,250	\$2,250	\$2,600
6225 Custodian	\$1,125	\$1,125	\$1,125
6235 Office Administrator	\$9,000	\$9,000	\$9,270

Kittamaquondi Community Inc.
Draft 2020 Expense Budget
For Council

As of 10/22/19, 5:11 PM

	2019 Budget	2019 Budget less Jubilee	2020 Budget	
6250 Enabling Minister				
Total 6250 Enabling Minister	\$79,500	\$79,500	\$79,500	Under Negotiation. Using 2019 budget number
6275 Workers Comp Ins	\$1,300	\$1,300	\$1,300	
6280 Background Checking Fees	\$300	\$300	\$300	
6290 Bank P/R Fee	\$450	\$450	\$450	
Total 6210 Human Resources	\$94,925	\$94,925	\$95,545	
6410 Worship				
6052 Piano Tuning	\$400	\$400	\$400	
6415 Aids & Supplies	\$1,350	\$1,350	\$1,500	
6420 Jubilee Worship	\$250	\$250	\$250	
6435 Music	\$6,300	\$6,300	\$6,700	
Total 6410 Worship	\$8,300	\$8,050	\$8,600	
6460 Spiritual Enrichment				
6465 Classes-Events	\$650	\$650	\$650	
6466 Jubilee Lenten Retreat	\$500	\$500	\$500	
6470 Child Care/Aide	\$1,800	\$1,800	\$1,800	
6472 Sunday School Supplies	\$600	\$600	\$600	
6475 Sunday School Teacher	\$2,080	\$2,080	\$2,080	
6480 Youth Services	\$1,000	\$1,000	\$1,000	
Total 6460 Spiritual Enrichment	\$6,630	\$6,130	\$6,130	
6510 Council				
6511 Council Expenses	\$2,000	\$2,000	\$2,200	
6512 Emergency Funds	\$500	\$500	\$500	
6513 Jubilee Visioning	\$2,000	\$2,000	\$2,000	
6514 Jubilee Programs	\$3,500	\$3,500	\$3,500	
6519 Quarterly Meetings			\$500	
6516 Records Management	\$500	\$500	\$300	
6517 Great Ideas	\$1,000	\$1,000	\$1,000	
6518 Retreat Expenses	\$1,200	\$1,200	\$1,500	
Total 6510 Council	\$10,700	\$5,200	\$6,000	
6530 Community Life				
6531 Seed CARE and FOCUS Groups	\$180	\$180	\$180	
6532 Vitality & Diversity	\$900	\$900	\$1,800	
6560 Coffee, Tea(Hospty) Suppli	\$1,250	\$1,250	\$1,250	
6570 Events				
6572 Jubilee Community Events	\$5,000	\$5,000	\$5,000	
6577 Seder	\$250	\$250	\$250	
6579 Parties/Picnics	\$300	\$300	\$300	
Total 6570 Events	\$5,550	\$550	\$550	
6580 KC Email & IT Assistance	\$580	\$580	\$300	
6590 Website-Church	\$300	\$300	\$380	
Total 6530 Community Life	\$8,760	\$3,760	\$4,460	
6610 Office				
6635 Computer & Software	\$1,750	\$1,750	\$2,500	
6640 Postage	\$130	\$130	\$130	
6645 Supplies	\$300	\$300	\$300	
6647 Cartridges & Printing	\$1,800	\$1,800	\$1,600	
6650 IT Support for Office	\$1,000	\$1,000	\$0	
Total 6610 Office	\$4,980	\$4,980	\$4,530	
Total 6000-Budgeted Expenses	\$232,995	\$221,745	\$225,535	
Total Expenses	\$232,995	\$221,745	\$225,535	EM at 2019 budget until contract negotiated.